

# FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

District Office – Tampa, Florida (813) 933-5571  
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614  
[www.fishhawkcdd4.org](http://www.fishhawkcdd4.org)

**Board of Supervisors  
FishHawk Community  
Development District IV**

May 25, 2022

## AGENDA

Dear Board Members:

The meeting of the Board of Supervisors of FishHawk Community Development District IV will be held on **Thursday, June 2, 2022 at 10:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
  - A.** Consideration of Minutes of Board of Supervisors'  
Regular Meeting held on May 5, 2022 ..... Tab 1
  - B.** Ratification of Operations & Maintenance  
Expenditures for April 2022 ..... Tab 2
- 4. STAFF REPORTS**
  - A.** Landscape Inspection Services Report..... Tab 3
  - B.** Landscape Report
    - i. Ratification of Landscape Proposals ..... Tab 4
  - C.** Irrigation Report ..... Tab 5
  - D.** Aquatic Services Report..... Tab 6
  - E.** District Counsel
  - F.** District Engineer
  - G.** HOA Property Manager
  - H.** District Manager ..... Tab 7
- 5. BUSINESS ITEMS**
  - A.** Continued Discussion Regarding Series 2013A  
Refunding..... Tab 8
  - B.** Consideration of Resolution 2022-01; Approving Proposed  
FY 2022-2023 Budget and Setting Public Hearing ..... Tab 9
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

*Debby Wallace*

Debby Wallace  
District Manager

## **Tab 1**

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**FISHHAWK  
COMMUNITY DEVELOPMENT DISTRICT IV**

The regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Thursday, May 5, 2022 at 10:02 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

Dayna Kennington	<b>Board Supervisor, Chair</b>
Daniel Rothrock	<b>Board Supervisor, Vice-Chair</b>
Jeffrey Stewart	<b>Board Supervisor, Assistant Secretary</b>
Brian Steever	<b>Board Supervisor, Assistant Secretary</b> <b>(via conf. call) joined at 10:06 a.m.</b>
Esther Wisdom	<b>Board Supervisor, Assistant Secretary</b> <b>(via conf. call)</b>

Also present were:

Debby Wallace	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Erin McCormick	<b>District Counsel; Erin McCormick Law</b> <b>(via conf. call)</b>
Kayla Connell	<b>Manager, Fin. Services Rizzetta &amp; Company, Inc.</b>
Stephen Brletic	<b>District Engineer, JMT (via conf. call)</b>
John Toborg	<b>Field Services Manager, Rizzetta &amp; Company, Inc.</b>
Heather Bates	<b>Property Manager, HOA</b>
Jennifer Butler	<b>Representative, HOA</b>
Tom Krzesinski	<b>President, HOA</b>
Gail Huff	<b>Representative, Ballenger Irrigation</b>
Sete Zare	<b>Representative, MBS Capital Markets</b>

Audience	<b>Present</b>
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**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Ms. Wallace called the meeting to order and read roll call, confirming a quorum.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

An audience member requesting a wall along Boyette Road.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of Board of  
Supervisors' Regular Meeting Held  
April 7, 2022**

Ms. Wallace presented the minutes of Board of Supervisors' meeting April 7, 2022 to the Board. The Board made one correction.

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' meeting held on April 7, 2022, as presented, for the FishHawk Community Development District IV.

**FOURTH ORDER OF BUSINESS**

**Ratification of Operations &  
Maintenance Expenditures for March  
2022**

Ms. Wallace presented the March 2022 Operation & Maintenance Expenditures to the Board.

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditure for March 2022 (\$77,971.36) for the FishHawk Community Development District IV.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. Field Services Report**

Mr. Toborg presented the field inspection report to the Board.

**B. Landscape Report**

Ms. Wallace presented the Brightview landscape report. Ms. Kennington asked the HOA to send letters to residents to cut back tress around stop signs.

On a Motion by Mr. Stewart, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved the Brightview Addendum #11 for plant fill at Circa Fishhawk in the amount of \$498.79, for the FishHawk Community Development District IV.

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors ratified the Brightview Addendum #10 for Fertilizer for April and May in the amount of \$16,650.00, for the FishHawk Community Development District IV.

**C. Irrigation Services Report**

Ms. Huff reviewed her report with the Board.

**D. Aquatic Services Report**

Sitex will present a report next month.

**E. District Counsel**

No report.

**F. District Engineer**

**i. Consideration of District Engineer Labor Rates**

On a Motion by Mr. Rothrock, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved the District Engineering Labor Rates, as presented, for the FishHawk Community Development District IV.

**SIXTH ORDER OF BUSINESS**

**Consideration of Roundabout Paver Proposal**

On a Motion by Mr. Rothrock, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved the Superior Sealers proposal for the roundabout pavers in the amount of \$19,100.00, for the FishHawk Community Development District IV.

**SEVENTH ORDER OF BUSINESS**

**Presentation of Registered Voter Count**

Ms. Wallace stated the Hillsborough County Supervisor of Elections registered voter count as of April 15, 2022 is 2,334.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Brightview Addendum #12**

The Brightview Addendum #12 was not approved.

**NINTH ORDER OF BUSINESS**

**Discussion Regarding Fiscal Year  
2022/2023 Budget (under separate  
cover)**

Ms. Wallace reviewed a draft budget. The Board requested a workshop for residents in July.

**TENTH ORDER OF BUSINESS**

**Continued Discussion Regarding  
Bond Series 2013 Refunding**

Ms. Zare reviewed with the Board. This was tabled until June 2, 2022 CDD meeting.

**ELEVENTH ORDER OF BUSINESS**

**Staff Reports (Continued)**

**A. HOA Property Manager**

No report.

**H. District Manager**

The next CDD meeting will be held June 2, 2022 at 10:00 a.m.

**TWELFTH ORDER OF BUSINESS**

**Supervisor Comments**

There were no supervisor comments.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors adjourned the meeting at 11:15 a.m. for the FishHawk Community Development District IV.

\_\_\_\_\_  
Assistant Secretary

\_\_\_\_\_  
Chair / Vice Chair

## Tab 2

# FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

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DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

**Operation and Maintenance Expenditures  
April 2022  
For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from April 1, 2022 through April 30, 2022. This does not include expenditures previously approved by the Board.

The total items being presented: **\$54,934.45**

Approval of Expenditures:

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\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary



## Fishhawk IV Community Development District

### Paid Operation & Maintenance Expenditures

April 1, 2022 Through April 30, 2022

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
BCI Entities, LLC	002241	221111	Irrigation Maintenance 03/22	\$ 1,315.08
BCI Entities, LLC	002241	221112	Irrigation Maintenance 02/22	\$ 775.00
BCI Entities, LLC	002241	221113	Irrigation Maintenance 03/22	\$ 775.00
BCI Entities, LLC	002241	221142	Irrigation Repairs 02/22	\$ 185.00
BCI Entities, LLC	002241	221143	Irrigation Repairs 03/22	\$ 954.00
BCI Entities, LLC	002241	221150	Irrigation Repairs 02/22	\$ 136.00
Brian T Steever	002251	BS040722	Board of Supervisors Meeting 04/07/22	\$ 200.00
Brightview Landscape Services, Inc.	002242	7811831	Pine Straw Install 03/22	\$ 13,500.00
Brightview Landscape Services, Inc.	002242	7811832	Plant removal 03/22	\$ 872.78
Brightview Landscape Services, Inc.	002254	7822182	Monthly Landscape Maintenance 04/22	\$ 18,560.83
Daniel Gray Rothrock	002250	DR040722	Board of Supervisors Meeting 04/07/22	\$ 200.00
Dayna J. Kennington	002249	DK040722	Board of Supervisors Meeting 04/07/22	\$ 200.00
Disclosure Services, LLC	002247	7	Amortization Schedule S2013A 04/22	\$ 500.00

## Fishhawk IV Community Development District

### Paid Operation & Maintenance Expenditures

April 1, 2022 Through April 30, 2022

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Erin McCormick Law, PA	002248	10575	Legal Services 03/22	\$ 3,640.56
Esther Wisdom	002253	EW040722	Board of Supervisors Meeting 04/07/22	\$ 200.00
Jayman Enterprises, LLC	002243	1923	Irrigation Repairs 03/22	\$ 150.00
JBW Designs LLC dba Poop 911	002246	5366011	11 Doggie Stations 03/22	\$ 400.83
Jeffrey Stewart	002252	JS040722	Board of Supervisors Meeting 04/07/22	\$ 200.00
Johnson, Mirmiran & Thompson, Inc.	002256	27-188451	Engineering Services 04/22	\$ 4,307.50
Rizzetta & Company, Inc.	002244	INV0000067106	District Management Services 04/22	\$ 4,524.67
Solitude Lake Management, LLC	002245	PI-A00771601	Lake & Pond Management Services 03/22	\$ 1,668.60
Solitude Lake Management, LLC	002255	PI-A00788657	Lake & Pond Management Services 04/22	<u>\$ 1,668.60</u>
<b>Report Total</b>				<b><u>\$ 54,934.45</u></b>

## Tab 9

## RESOLUTION 2022-01

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2022/2023 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADOPTING A PRELIMINARY ASSESSMENT ROLL FOR FISCAL YEAR 2022/2023 OPERATION AND MAINTENANCE ASSESSMENTS; SETTING A PUBLIC HEARING TO CONSIDER ADOPTION OF THE PROPOSED FISCAL YEAR 2022/2023 OPERATION AND MAINTENANCE ASSESSMENTS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Fishhawk Community Development District ("**District**") IV prior to June 15, 2022, the proposed budget ("**Proposed Budget**") for the fiscal year beginning October 1, 2022 and ending September 30, 2023 ("**Fiscal Year 2022/2023**"); and

**WHEREAS**, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV:**

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2022/2023 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING ON BUDGET FOR FISCAL YEAR 2022/2023.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: August 4, 2022

TIME: 10:00 a.m.

LOCATION: Lake House at Fishhawk Ranch West  
6001 Village Center Drive  
Lithia, Florida 33547

**TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL-PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Hillsborough County at least 60 days prior to the hearing set above.

3. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website and the Proposed Budget shall remain on the website as required by applicable law.

4. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

5. **APPROVAL OF PRELIMINARY ASSESSMENT ROLL.** The District Manager has caused to be made a preliminary assessment roll, attached hereto as Exhibit B, which shows the lots assessed, the amount of benefits and the assessment against each lot, which assessment roll is hereby adopted as the District's preliminary assessment roll.

6. **SETTING A PUBLIC HEARING.** A public hearing at which the owners of property to be assessed or any other persons interested therein may appear before the Board and be heard as to the propriety and advisability of the operations and maintenance assessments, the cost thereof, the manner of payment therefore, or the amount thereof to be assessed against each property is hereby declared and set for the following date, hour and location:

DATE: August 4, 2022

TIME: 10:00 a.m.

LOCATION: Lake House at Fishhawk Ranch West  
6001 Village Center Drive  
Lithia, Florida 33547

7. **PUBLICATION OF NOTICE.** The District Manager is hereby directed to cause notice of the assessment hearing on the proposed operations and maintenance assessments to be published twice (once a week for two (2) weeks) in a newspaper of general circulation within Hillsborough County, provided that the first publication shall be at least twenty (20) days before and the last publication shall be at least one (1) week prior to the date of the hearing, and to provide such other notice as may be required by law or desired in the best interests of the District.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]

8. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 2<sup>nd</sup> DAY OF JUNE, 2022.**

ATTEST:

**FISHHAWK COMMUNITY  
DEVELOPMENT DISTRICT IV**

\_\_\_\_\_  
Secretary / Assistant Secretary

By: \_\_\_\_\_  
Its: Chairman / Vice Chairman

**Exhibit A:** Approved Proposed Budget for FY 2021-2022

**Exhibit A:**

Approved Proposed Budget for Fiscal Year 2022/2023

**Exhibit B:**

Preliminary Operations & Maintenance Assessment Roll





Rizzetta & Company

# **Fishhawk Community Development District IV**

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**Proposed Budget  
for  
Fiscal Year 2022/2023**

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Rizzetta & Company

**Proposed Budget**  
**FishHawk IV Community Development District**  
**General Fund**  
**Fiscal Year 2022/2023**

	Chart of Accounts Classification	Actual YTD through 04/30/22	Projected Annual Totals 2021/2022	Annual Budget for 2021/2022	Projected Budget variance for 2021/2022	Budget for 2022/2023	Budget Increase (Decrease) vs 2021/2022	Comments
1								
2	<b>REVENUES</b>							
3								
4	Tax Roll*	\$ 1,163,892	\$ 1,163,892	\$ 1,154,262	\$ 9,630	\$ 1,237,757	\$ 83,495	
5								
6	<b>TOTAL REVENUES</b>	<b>\$ 1,163,892</b>	<b>\$ 1,163,892</b>	<b>\$ 1,154,262</b>	<b>\$ 9,630</b>	<b>\$ 1,237,757</b>	<b>\$ 83,495</b>	
7								
8								
9	<b>EXPENDITURES - ADMINISTRATIVE</b>							
10								
11	Legislative							
12	Supervisor Fees	\$ 6,600	\$ 12,000	\$ 12,000	\$ -	\$ 12,000	\$ -	5 paid board members
13	Financial & Administrative							
14	Administrative Services	\$ 2,625	\$ 4,500	\$ 4,500	\$ -	\$ 4,680	\$ 180	
15	District Management	\$ 11,023	\$ 18,896	\$ 18,896	\$ -	\$ 19,652	\$ 756	
16	District Engineer	\$ 11,688	\$ 18,896	\$ 21,500	\$ 2,604	\$ 21,500	\$ -	
17	Disclosure Report	\$ 1,500	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	
18	Trustees Fees	\$ 4,483	\$ 4,483	\$ 4,435	\$ (48)	\$ 4,500	\$ 65	
19	Assessment Roll	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ 5,200	\$ 200	
20	Financial & Revenue Collections	\$ 2,100	\$ 3,600	\$ 3,600	\$ -	\$ 3,744	\$ 144	
21	Accounting Services	\$ 10,500	\$ 18,000	\$ 18,000	\$ -	\$ 18,720	\$ 720	
22	Auditing Services	\$ 4,964	\$ 4,964	\$ 4,700	\$ (264)	\$ 5,500	\$ 800	Grau & Associates
23	Arbitrage Rebate Calculation	\$ -	\$ 650	\$ 650	\$ -	\$ 650	\$ -	
24	Public Officials Liability Insurance	\$ 2,542	\$ 2,542	\$ 2,663	\$ 121	\$ 3,050	\$ 387	Egis estimate
25	Legal Advertising	\$ -	\$ 3,500	\$ 3,500	\$ -	\$ 1,000	\$ (2,500)	Based on last fiscal year total
26	Dues, Licenses & Fees	\$ 175	\$ 275	\$ 275	\$ -	\$ 275	\$ -	
27	Website Hosting, Maintenance, Backup	\$ 2,238	\$ 4,500	\$ 4,500	\$ -	\$ 4,500	\$ -	
28	Legal Counsel							
29	District Counsel	\$ 20,099	\$ 30,000	\$ 30,000	\$ -	\$ 30,000	\$ -	
30								
31	<b>Administrative Subtotal</b>	<b>\$ 85,537</b>	<b>\$ 133,469</b>	<b>\$ 135,219</b>	<b>\$ 1,750</b>	<b>\$ 135,971</b>	<b>\$ 752</b>	
32								
33	<b>EXPENDITURES - FIELD OPERATIONS</b>							
34								
35	Electric Utility Services							
36	Utility Services	\$ 6,729	\$ 11,535	\$ 10,000	\$ (1,535)	\$ 12,000	\$ 2,000	
37	Street Lights	\$ 204,635	\$ 379,000	\$ 325,000	\$ (54,000)	\$ 404,000	\$ 79,000	TECO increased rates Jan/22
38	Water-Sewer Combination Services							
39	Utility Services	\$ 3,381	\$ 5,796	\$ 4,000	\$ (1,796)	\$ 6,000	\$ 2,000	
40	Stormwater Control							
41	Aquatic Maintenance	\$ 11,680	\$ 18,500	\$ 20,004	\$ 1,504	\$ 16,200	\$ (3,804)	Sitex agreement

Ave \$33,677/month

**Proposed Budget**  
**FishHawk IV Community Development District**  
**General Fund**  
**Fiscal Year 2022/2023**

	Chart of Accounts Classification	Actual YTD through 04/30/22	Projected Annual Totals 2021/2022	Annual Budget for 2021/2022	Projected Budget variance for 2021/2022	Budget for 2022/2023	Budget Increase (Decrease) vs 2021/2022	Comments
42	Lake/Pond Bank Maintenance	\$ 125	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	Water Use Permits
43	Mitigation Area Monitoring & Maintenance	\$ 4,038	\$ 9,300	\$ 29,300	\$ 20,000	\$ 32,000	\$ 2,700	If accepting Gopher/Tort/Wetland
44	Other Physical Environment							
45	General Liability Insurance	\$ 3,108	\$ 3,108	\$ 3,256	\$ 148	\$ 3,730	\$ 474	Egis estimate
46	Property Insurance	\$ 4,964	\$ 4,964	\$ 5,198	\$ 234	\$ 5,957	\$ 759	Egis estimate
47	Entry & Walls Maintenance	\$ 1,180	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ -	
48	Landscape Maintenance	\$ 149,245	\$ 283,875	\$ 283,875	\$ -	\$ 283,875	\$ -	LM, fert and pest as per contract
49	Well Maintenance	\$ 6,363	\$ 7,000	\$ 3,000	\$ (4,000)	\$ 7,000	\$ 4,000	
50	Holiday Decorations	\$ 5,500	\$ 5,500	\$ 5,500	\$ -	\$ 6,000	\$ 500	
51	Irrigation Maintenance	\$ 22,578	\$ 54,600	\$ 54,600	\$ -	\$ 55,100	\$ 500	As per Ballenger proposal
52	Irrigation Repairs	\$ 12,986	\$ 25,000	\$ 30,000	\$ 5,000	\$ 30,000	\$ -	Aging irrigation system
53	Landscape - Mulch	\$ 60,585	\$ 113,700	\$ 113,700	\$ -	\$ 113,700	\$ -	As per Brightview bid
54	Landscape Treatment	\$ 500	\$ 1,000	\$ 5,500	\$ 4,500	\$ 5,500	\$ -	Palm treatment
55	Landscape Replacement Plants, Shrubs,	\$ 24,237	\$ 33,000	\$ 33,000	\$ -	\$ 40,000	\$ 7,000	Increase due to Lake Hutto trail trees
56	Annuals	\$ 5,170	\$ 20,700	\$ 20,700	\$ -	\$ 20,700	\$ -	As per Brightview bid
57	Landscape Inspection Services	\$ 4,725	\$ 8,100	\$ 8,100	\$ -	\$ 8,100	\$ -	
58	Road & Street Facilities							
59	Roadway Repair & Maintenance	\$ -	\$ 19,100	\$ 30,000	\$ 10,900	\$ 10,000	\$ (20,000)	Ongoing replace/repair pavers
60	Street Sign Repair & Replacement	\$ 275	\$ 471	\$ 1,500	\$ 1,029	\$ 1,500	\$ -	
61	Parks & Recreation						\$ -	
62	Pest Control	\$ 1,134	\$ 1,944	\$ 2,500	\$ 556	\$ 2,500	\$ -	
63	General Maintenance & Repairs	\$ 2,900	\$ 4,971	\$ 4,500	\$ (471)	\$ 6,000	\$ 1,500	Jaymen agreement - maint/repairs
64	Athletic/Park Court/Field Repairs	\$ 3,448	\$ 4,500	\$ 1,500	\$ (3,000)	\$ 4,000	\$ 2,500	
65	Playground Equipment and Maintenance	\$ 2,225	\$ 3,000	\$ 4,000	\$ 1,000	\$ 4,000	\$ -	Inspections/ Mulch/Repairs
66	Dog Waste Station/Trash Removal	\$ 3,207	\$ 7,000	\$ 4,810	\$ (2,190)	\$ 8,424	\$ 3,614	Poop 911 updated contract
67	Miscellaneous Contingency	\$ 3,815	\$ 6,540	\$ 11,000	\$ 4,460	\$ 11,000	\$ -	Incidentals
68								
69	<b>Field Operations Subtotal</b>	<b>\$ 548,733</b>	<b>\$ 1,037,705</b>	<b>\$ 1,019,043</b>	<b>\$ (18,662)</b>	<b>\$ 1,101,786</b>	<b>\$ 82,743</b>	
70								
71								
72	<b>TOTAL EXPENDITURES</b>	<b>\$ 634,270</b>	<b>\$ 1,171,174</b>	<b>\$ 1,154,262</b>	<b>\$ (16,912)</b>	<b>\$ 1,237,757</b>	<b>\$ 83,495</b>	
73								
74	<b>EXCESS OF REVENUES OVER</b>	<b>\$ 529,622</b>	<b>\$ (7,282)</b>	<b>\$ -</b>	<b>\$ (7,282)</b>	<b>\$ -</b>	<b>\$ -</b>	
75								

\$22,710 as per Vivier

Board request to add

Proposed Budget  
FishHawk IV Community Development District  
Reserve Fund  
Budget for 2022/2023

Chart of Accounts Classification	Actual YTD through 04/30/22	Projected Annual Totals 2021/2022	Annual Budget for 2021/2022	Projected Budget variance for 2021/2022	Budget for 2022/2023	Budget Increase (Decrease) vs 2021/2022	Comments
<b>REVENUES</b>							
Special Assessments							
Tax Roll*	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	\$ -	
<b>TOTAL REVENUES</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ -</b>	
<b>TOTAL REVENUES AND BALANCE</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ -</b>	
<b>EXPENDITURES</b>							
Contingency							
Capital Reserves	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	
<b>EXCESS OF REVENUES OVER</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	

## Fishhawk Community Development District IV

4

## Debt Service

Fiscal Year 2022/2023

Chart of Accounts Classification	Series 2013A	Budget for 2022/2023
<b>REVENUES</b>		
Special Assessments		
Net Special Assessments	\$1,045,857.41	\$1,045,857.41
<b>TOTAL REVENUES</b>	<b>\$1,045,857.41</b>	<b>\$1,045,857.41</b>
<b>EXPENDITURES</b>		
<b>Administrative</b>		
Financial & Administrative		
Debt Service Obligation	\$1,045,857.41	\$1,045,857.41
<b>Administrative Subtotal</b>	<b>\$1,045,857.41</b>	<b>\$1,045,857.41</b>
<b>TOTAL EXPENDITURES</b>	<b>\$1,045,857.41</b>	<b>\$1,045,857.41</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>\$0.00</b>	<b>\$0.00</b>

Hillsborough County collection Costs (2%) and Early payment Discounts (4%)

6.0%

**Gross assessments****\$1,111,668.17****Notes:**

1. Tax Roll Collection Costs and Early Payment Discount is 6% of Tax Roll. Budgeted net of tax roll assessments. See Assessment Table.

**FISCAL YEAR 2022/2023 O&M AND DEBT SERVICE ASSESSMENT SCHEDULE**

2022/2023 O&M Budget		\$1,257,757.00
Collection Cost @	2%	\$26,760.79
Early Payment Discount @	4%	\$53,521.57
2022/2023 Total		<u>\$1,338,039.36</u>

2021/2022 O&M Budget		\$1,174,262.00
2022/2023 O&M Budget		<u>\$1,257,757.00</u>
Total Difference		<u><u>\$83,495.00</u></u>

	PER UNIT ANNUAL ASSESSMENT		Proposed Increase / Decrease	
	2021/2022	2022/2023	\$	%
Debt Service - Townhome/Attached	\$631.83	\$631.83	\$0.00	0.00%
Operations/Maintenance - Townhome/Attached	\$1,004.19	\$1,075.59	\$71.40	7.11%
<b>Total</b>	<b>\$1,636.02</b>	<b>\$1,707.42</b>	<b>\$71.40</b>	<b>4.36%</b>
Debt Service - 30 Series	\$729.79	\$729.79	\$0.00	0.00%
Operations/Maintenance - 30 Series	\$1,004.19	\$1,075.59	\$71.40	7.11%
<b>Total</b>	<b>\$1,733.98</b>	<b>\$1,805.38</b>	<b>\$71.40</b>	<b>4.12%</b>
Debt Service - 40 Series	\$827.75	\$827.75	\$0.00	0.00%
Operations/Maintenance - 40 Series	\$1,004.19	\$1,075.59	\$71.40	7.11%
<b>Total</b>	<b>\$1,831.94</b>	<b>\$1,903.34</b>	<b>\$71.40</b>	<b>3.90%</b>
Debt Service - 50 Series	\$925.71	\$925.71	\$0.00	0.00%
Operations/Maintenance - 50 Series	\$1,004.19	\$1,075.59	\$71.40	7.11%
<b>Total</b>	<b>\$1,929.90</b>	<b>\$2,001.30</b>	<b>\$71.40</b>	<b>3.70%</b>
Debt Service - 60 Series	\$1,077.55	\$1,077.55	\$0.00	0.00%
Operations/Maintenance - 60 Series	\$1,004.19	\$1,075.59	\$71.40	7.11%
<b>Total</b>	<b>\$2,081.74</b>	<b>\$2,153.14</b>	<b>\$71.40</b>	<b>3.43%</b>
Debt Service - 70 Series	\$1,273.47	\$1,273.47	\$0.00	0.00%
Operations/Maintenance - 70 Series	\$1,004.19	\$1,075.59	\$71.40	7.11%
<b>Total</b>	<b>\$2,277.66</b>	<b>\$2,349.06</b>	<b>\$71.40</b>	<b>3.13%</b>
Debt Service - Office	\$710.70	\$710.70	\$0.00	0.00%
Operations/Maintenance - Office	\$1,004.19	\$1,075.59	\$71.40	7.11%
<b>Total</b>	<b>\$1,714.89</b>	<b>\$1,786.29</b>	<b>\$71.40</b>	<b>4.16%</b>

FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IVFISCAL YEAR 2022/2023 O&M AND DEBT SERVICE ASSESSMENT SCHEDULE

TOTAL O&M BUDGET		\$1,257,757.00
COLLECTION COSTS @	2%	\$26,760.79
EARLY PAYMENT DISCOUNT @	4%	\$53,521.57
TOTAL O&M ASSESSMENT		<u>\$1,338,039.36</u>

LOT SIZE	UNITS ASSESSED		ALLOCATION OF O&M ASSESSMENT				PER LOT ANNUAL ASSESSMENT		
	O&M	SERIES 2013A DEBT SERVICE <sup>(1)(2)</sup>	EAU FACTOR	TOTAL EAU's	% TOTAL EAU's	TOTAL O&M BUDGET	O&M	SERIES 2013A DEBT SERVICE <sup>(3)</sup>	TOTAL <sup>(4)</sup>
Townhome/Attached	208	208	1.00	208.00	16.72%	\$223,723.62	\$1,075.59	\$631.83	\$1,707.42
30 Series/Villas	94	94	1.00	94.00	7.56%	\$101,105.87	\$1,075.59	\$729.79	\$1,805.38
40 Series	310	309	1.00	310.00	24.92%	\$333,434.25	\$1,075.59	\$827.75	\$1,903.34
50 Series	333	333	1.00	333.00	26.77%	\$358,172.92	\$1,075.59	\$925.71	\$2,001.30
60 Series	139	139	1.00	139.00	11.17%	\$149,507.61	\$1,075.59	\$1,077.55	\$2,153.14
70 Series	154	152	1.00	154.00	12.38%	\$165,641.53	\$1,075.59	\$1,273.47	\$2,349.06
Office	6	6	1.00	6.00	0.48%	\$6,453.57	\$1,075.59	\$710.70	\$1,786.29
	<u>1244</u>	<u>1241</u>		<u>1244.00</u>	<u>100.00%</u>	<u>\$1,338,039.36</u>			

LESS: Hillsborough County Collection Costs (2%) and Early Payment Discount Costs (4%) :

(\$80,282.36)

Net Revenue to be Collected

\$1,257,757.00<sup>(1)</sup> Reflects 3 (three) Series 2013A prepayments.<sup>(2)</sup> Reflects the number of total lots with Series 2013A debt outstanding.<sup>(3)</sup> Annual debt service assessment per lot adopted in connection with the Series 2013A bond issue. Annual Debt Service assessment includes principal, interest, Hillsborough County collection costs and early payment discount costs.<sup>(4)</sup> Annual assessment that will appear on November 2022 Hillsborough County property tax bill. Amount shown includes all applicable collection costs. Property owner is eligible for a discount of up to 4% if paid early.



## GENERAL FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The General Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all General Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

### REVENUES:

**Interest Earnings:** The District may earn interest on its monies in the various operating accounts.

**Tax Roll:** The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

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### EXPENDITURES – ADMINISTRATIVE:

**Supervisor Fees:** The District may compensate its supervisors within the appropriate statutory limits of \$200.00 maximum per meeting within an annual cap of \$4,800.00 per supervisor.

**Administrative Services:** The District will incur expenditures for the day to today operation of District matters. These services include support for the District Management function, recording and preparation of meeting minutes, records retention and maintenance in accordance with Chapter 119, Florida Statutes, and the District's adopted Rules of Procedure, preparation and delivery of agenda, overnight deliveries, facsimiles and phone calls.

**District Management:** The District as required by statute, will contract with a firm to provide for management and administration of the District's day to day needs. These service include the conducting of board meetings, workshops, overall administration of District functions, all required state and local filings, preparation of annual budget, purchasing, risk management, preparing various resolutions and all other secretarial duties requested by the District throughout the year is also reflected in this amount.

**District Engineer:** The District's engineer provides general engineering services to the District. Among these services are attendance at and preparation for monthly board meetings, review of construction invoices and all other engineering services requested by the district throughout the year.



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**Disclosure Report:** The District is required to file quarterly and annual disclosure reports, as required in the District's Trust Indenture, with the specified repositories. This is contracted out to a third party in compliance with the Trust Indenture.

**Trustee's Fees:** The District will incur annual trustee's fees upon the issuance of bonds for the oversight of the various accounts relating to the bond issues.

**Assessment Roll:** The District will contract with a firm to prepare, maintain and certify the assessment roll(s) and annually levy a non-ad valorem assessment for operating and debt service expenses.

**Financial & Revenue Collections:** Services of the Collection Agent include all functions necessary for the timely billing and collection and reporting of District assessments in order to ensure adequate funds to meet the District's debt service and operations and maintenance obligations. The Collection Agent also maintains and updates the District's lien book(s) annually and provides for the release of liens on property after the full collection of bond debt levied on particular properties.

**Accounting Services:** Services include the preparation and delivery of the District's financial statements in accordance with Governmental Accounting Standards, accounts payable and accounts receivable functions, asset tracking, investment tracking, capital program administration and requisition processing, filing of annual reports required by the State of Florida and monitoring of trust account activity.

**Auditing Services:** The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting firm, once it reaches certain revenue and expenditure levels, or has issued bonds and incurred debt.

**Arbitrage Rebate Calculation:** The District is required to calculate the interest earned from bond proceeds each year pursuant to the Internal Revenue Code of 1986. The Rebate Analyst is required to verify that the District has not received earnings higher than the yield of the bonds.

**Public Officials Liability Insurance:** The District will incur expenditures for public officials' liability insurance for the Board and Staff.

**Legal Advertising:** The District will incur expenditures related to legal advertising. The items for which the District will advertise include, but are not limited to meeting schedules, special meeting notices, and public hearings, bidding etc. for the District based on statutory guidelines

**Dues, Licenses & Fees:** The District is required to pay an annual fee to the Department of Economic Opportunity, along with other items which may require licenses or permits, etc.

**Website Hosting, Maintenance and Email:** The District may incur fees as they relate to the development and ongoing maintenance of its own website along with possible email services if requested.

**District Counsel:** The District's legal counsel provides general legal services to the District. Among these services are attendance at and preparation for monthly board meetings, review of operating and maintenance contracts and all other legal services requested by the district throughout the year.



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## **EXPENDITURES - FIELD OPERATIONS:**

**Electric Utility Services:** The District will incur electric utility expenditures for general purposes such as irrigation timers, lift station pumps, fountains, etc.

**Street Lights:** The District may have expenditures relating to street lights throughout the community. These may be restricted to main arterial roads or in some cases to all street lights within the District's boundaries.

**Water-Sewer Utility Services:** The District will incur water/sewer utility expenditures related to district operations.

**Aquatic Maintenance:** Expenses related to the care and maintenance of the lakes and ponds for the control of nuisance plant and algae species.

**Lake/Pond Bank Maintenance:** The District may incur expenditures to maintain lake banks, etc. for the ponds and lakes within the District's boundaries, along with planting of beneficial aquatic plants, stocking of fish, mowing and landscaping of the banks as the District determines necessary.

**Wetland Monitoring & Maintenance:** The District may be required to provide for certain types of monitoring and maintenance activities for various wetlands and waterways by other governmental entities.

**General Liability Insurance:** The District will incur fees to insure items owned by the District for its general liability needs

**Property Insurance:** The District will incur fees to insure items owned by the District for its property needs

**Entry and Walls Maintenance:** The District will incur expenditures to maintain the entry monuments and the fencing.

**Landscape Maintenance:** The District will incur expenditures to maintain the rights-of-way, median strips, recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch, and irrigation repairs.

**Irrigation Maintenance:** The District will incur expenditures related to the maintenance of the irrigation systems.

**Irrigation Repairs:** The District will incur expenditures related to repairs of the irrigation systems.

**Landscape Replacement:** Expenditures related to replacement of turf, trees, shrubs etc.

**Landscape Inspection Services:** The District may contract for field management services to provide landscape maintenance oversight.



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**Roadway Repair & Maintenance:** Expenses related to the repair and maintenance of roadways owned by the District if any.

**Street Sign Repair/Maintenance:** The District may incur expenses to maintain custom street signs.

**General Maintenance and Repair:** The District may incur expenses associated with ongoing maintenance and repair of CDD.

**Athletic/Park Court/Field Repairs:** Expense related to any facilities such as tennis, basketball etc.

**Playground Equipment Repair/Maintenance:** Expenses related to annual inspections and ongoing repairs and maintenance of the playgrounds.

**Dog Waste Station/Trash Removal:** Expenses related to ongoing doggie station maintenance and trash removal.

**Miscellaneous Contingency:** Monies collected and allocated for expenses that the District could incur throughout the year, which may not fit into any standard categories.



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## RESERVE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Reserve Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Reserve Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

### REVENUES:

**Tax Roll:** The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

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### EXPENDITURES:

**Capital Reserve:** Monies collected and allocated for the future repair and replacement of various capital improvements such as club facilities, swimming pools, athletic courts, roads, etc.



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## DEBT SERVICE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Debt Service Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Debt Service Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

### REVENUES:

**Special Assessments:** The District may levy special assessments to repay the debt incurred by the sale of bonds to raise working capital for certain public improvements. The assessments may be collected in the same fashion as described in the Operations and Maintenance Assessments.

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### EXPENDITURES – ADMINISTRATIVE:

**Bank Fees:** The District may incur bank service charges during the year.

**Debt Service Obligation:** This would be a combination of the principal and interest payment to satisfy the annual repayment of the bond issue debt.



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